

MLC Governing Council Meeting Minutes
February 13, 2018

Present: Kristi Adams, Lee Danielson, Ellen Dobson, Dave Hartenberger, Debra Hoyt, Ron Kulju, Pastor Doug Mathison, Brian Osterloh, Cassandra Osterloh

1. Brian called the meeting to order at 6:42 p.m.
2. Pastor Doug led the opening devotion and prayer. Job 19:36 (Shrove Tuesday devotion from Christ in Our Home).
3. Cassandra moved to approve the January minutes. Lee seconded the motion which was passed unanimously.
4. Approval of Reports
 - a. Pastor Doug: Report submitted. Pastor Doug mentioned how positive the annual meeting was – very forward thinking. Dave Hartenberger will be our guest pastor for Palm Sunday. Palms have been ordered together for MLC and RSCC. Pr. Doug will be leaving for Ruidoso on March 22. Easter: MLC and RSCC brunch potluck. All ELCA reports have been turned in to RMS.
 - b. Treasurer: Report submitted. Lee moved to have Kristi Adams added to the bank account at Wells Fargo to be included as a signer. Ellen seconded the motion which was passed unanimously. Cassandra moved that Ellen will work on getting Chris Heller and Tim Orłowski removed from the credit card. Carlo Bachechi will remain and Dave Hartenberger added. Kristi seconded the motion which was passed unanimously. Kristi moved to accept the Treasurer's report and Ron seconded the motion which was passed unanimously.
 - c. Building and Grounds: Dave reported. MHS students doing a great job. Dave put some gravel over by sidewalk by big drop. Carlo, Dave, and a friend will work on the expanding/cracking sidewalk. Ron offered to help. Lighting has been being upgraded around the church (new and "green"). Cleaning - Dave and Doug will follow up. Parking lot – will check with a friend on getting some of the cracks filled in.
 - d. Financial Secretary: Report submitted.
 - e. President: Brian welcomed the new Council members. Thank you to Dave for his work on Council and continuing his work with the church. Each person has a perspective that is important to continue throughout the year. Each person's perspective is critical. Please bring your perspective to every meeting. Brian submitted the annual report and budget to RMS.
 - f. Cassandra moved to pass the Pastor, Building & Grounds, Financial Secretary, and President reports en masse. Lee seconded the motion which was passed unanimously.
5. Old Business
 - a. Secretary: Ron moved to hire Jess Jones on a 90 day probationary period at 6 hours a week, \$15 an hour, pilot program. Kristi seconded the motion which was passed unanimously. Lee moved to pay Jess 6 hours for last week and the probationary period starting last week (week of Feb. 5). Kristi seconded the motion which was passed unanimously. Lee made a motion that Cassandra be a contractor during the 90 day probationary period for \$100 per week. Ellen

seconded the motion. Lee asked for an amendment to have a written terms of work and contract. Passed with two recusals by Cassandra Osterloh and Brian Osterloh.

- b. KMS Community Council: Betty Hauge & Pastor Doug have been attending. Title 1, City Council 9, Big Brothers & Big Sisters, school administrators, other community leaders, parents, STEP (School Training for Engagement Planning <http://www.aps.edu/coordinated-school-health/family-and-community-engagement-programs>). Upcoming activities: Homework Dinner, Health and Wellness Fair.
 - c. Copier: Currently there are 3 options for moving on after our lease contract expires: purchase a new copier (\$8000 plus \$90/month service), purchase the current copier at fair market price, purchase a refurbished copier. Kristi moved to table a decision on the copier and upcoming lease contract deadline until we have the fair market price for the current copier. Debra seconded the motion which was passed unanimously.
6. New Business
- a. Synod Assembly: Deadline for registration is March 23. For hotel, April 3. A few people from the congregation were mentioned as possible attendees. They will be asked of their interest.
 - b. Internal Audit: Lee will talk with Chuck about working on an internal audit with Jim Racquet.
 - c. Lenten Offering: Lee moved to donated free will Lenten offerings, including Shrove Tuesday, to Luther House. Ellen seconded the motion which was passed unanimously.
7. Review of Action Items
- a. Lee will talk with Chuck about working on the Internal Audit with Jim Racquet.
 - b. Ellen, Brian, and Kristi: bank for signatures.
 - c. Ellen – credit card.
 - d. Dave and Doug – cleaning.
 - e. Brian will call Lewan regarding bill.
8. Brian adjourned the meeting at 9:03 p.m.
9. Closing prayer.